



GOVERNMENT OF SINDH
SERVICES, GENERAL ADMINISTRATION &
COORDINATION DEPARTMENT

Karachi, dated the 17th November, 2017.

NOTIFICATION

NO:SO(C-IV)SGA&CD/4-13/15 In pursuance of the Section 12 (1) & (2) of the Sindh Mass Transit Authority Act, 2014, Government of Sindh are pleased to notify the Board of the Sindh Mass Transit Authority, which may exercise all powers, perform all functions and do all acts and things as authorized by the Authority. The Board shall comprise of the following:-

1.	Minister, Transport & Mass Transit Department, Government of Sindh	Chairperson
2.	Mayor/ Administrator, Karachi.	Member / Co-Chairperson
3.	Mayor/ Administrator, Hyderabad.	Member / Co-Chairperson
4.	Mayor/ Administrator, Sukkur.	Member / Co-Chairperson
5.	Secretary, Transport & Mass Transit Department, Government of Sindh	Vice Chairperson
6.	Secretary, Finance Department, Government of Sindh or his nominee (not below the rank of Additional Secretary)	Member
7.	Secretary, Planning & Development Department or his nominee (not below the rank of Additional Secretary)	Member
8.	Director General, Public Private Partnership Unit, Finance Department, Government of Sindh.	Member
9.	Additional Inspector General of Police (Traffic), Sindh.	Member
10.	Managing Director, Sindh Mass Transit Authority.	Member
11.	Engineer Mukhtar A. Shaikh, Vice Chairman (Sindh), Pakistan Engineering Council.	Non-official Member
12.	Director, Military Lands & Cantonments.	Official Member
13.	Architect Asad I.A. Khan, Chairman, Pakistan Council of Architects & Town Planners.	Non-Official Member

2) The Board of Sindh Mass Transit Authority shall function in accordance with Sections 12 (3) to 12 (8), 13, 14 & 15 of Sindh Mass Transit Authority Act 2014.

-RIZWAN MEMON-
CHIEF SECRETARY SINDH

NO:SO(C-IV)SGA&CD/4-13/15

Karachi, dated the 17th November, 2017.

Copy is forwarded for information & necessary action to:-

- 1) The Chairman, Planning & Development Board, Government of Sindh, Karachi.
- 2) The Senior Member, Board of Revenue, Sindh, Karachi.
- 3) The Principal Secretary to Governor Sindh, Karachi.
- 4) The Principal Secretary to Chief Minister Sindh, Karachi.
- 5) The Administrative Secretaries (all), Government of Sindh.
- 6) The Commissioners (all) in Sindh.
- 7) The Deputy Commissioners (all) in Sindh.
- 8) The Chairperson/Co-Chairperson / Members (all) of the Board.
- 9) The Deputy Secretary (Staff) to Chief Secretary Sindh.
- 10) The P.S. to Chief Secretary Sindh, Karachi.
- 11) The P.S. to Secretary (I&C), SGA&CD.
- 12) Master file.

(ALTAH HUSSAIN)
SECTION OFFICER (C-IV)



**GOVERNMENT OF SINDH
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT DEPARTMENT**

Dated: 30 January, 2020

**MINUTES OF 4TH MEETING OF SMTA BOARD HELD ON 15TH JANUARY, 2020
AT 12:00 P.M IN THE COMMITTEE ROOM NO. 1, SINDH ASSEMBLY
BUILDING, GOVT. OF SINDH, KARACHI**

The 4th Meeting of SMTA Board of Directors was held on 15th January, 2020 at 12:00 PM in the Committee Room no. 1, Sindh Assembly Building, Government of Sindh, Karachi.

2. Following participants attend the meeting:
 - a. Mr. Syed Awais Qadir Shah, Minister, Transport & Mass Transit, Sindh / Chairman SMTA.
 - b. Mr. Ghulam Abbas Detho, Secretary, TMTD, GoS / Vice-Chairman.
 - c. Mr. Iqtidar Ahmed, Managing Director, SMTA / Member.
 - d. Director, Military Lands & Cantonments / Member.
 - e. Mr. Shahban Ali (SSP Traffic), *on behalf of* DIGP Traffic, Karachi / Member.
 - f. Engineer Mukhtar A. Sheikh, Non-Official Member.
 - g. Mr. Amir Chaudhary, Vice Chairman, PCAPT / Non-Official Member.
3. Meeting started with the recitation from the holy Quran. Mr. Awais Qadir Shah, Chairman, SMTA board, welcomes the all members of SMTA Board and introduces the new members. However, he shows displeasure on no representation of members from the government side. So far, Engr. Mukhtar A. Sheikh draws attention to ensure quarterly schedule of the board meetings.
4. The decisions of the 4th board meeting of the SMTA are recorded as below in juxtaposition of working paper for the meeting:

<u>AGENDA-I:</u> <u>Welcome to the new members of Board of Directors, SMTA</u> i) Mr. Ghulam Abbas Detho, has joined as Secretary, Transport and Mass Transit Department and as Vice Chairperson BoDs SMTA replacing Mr. Muhammad Akhtar Ghauri former Secretary TMTD and Vice Chairperson. ii) Mr. Iqtidar Ahmed has joined as Managing Director SMTA replacing Mr. Muhammad Athar former MD, SMTA and Member.	The Managing Director, SMTA welcomed Mr. Ghulam Abbas Detho, Secretary Transport and Mass Transit Department for joining as vice Chairperson BoDs SMTA. Chair thanked him and asked to start the proceedings.
<u>AGENDA-II:</u> <u>Confirmation of the Minutes of 3rd Meeting of BoDs SMTA Held on 15-01-2019</u> The BoDs are requested to confirm the minutes of 3 rd meeting of BoDs.	<u>DECISION:</u> Engr. Mukhtar A. Sheikh Proposed the minutes which were confirmed by the Honorable Chairman, SMTA.

	The members unanimously approved the Minutes of the 3 rd BoDs Meeting.
<p><u>AGENDA-III:</u> <u>Regularization of Managing Director, SMTA</u> Mr. Muhammad Athar, former Managing Director, SMTA resigned from his post citing personal reasons. The Competent Authority i.e. Chief Minister of Sindh approved his resignation and TMTD notified the same vide notification dated 16th April, 2019.</p> <p>SGA&CD vide notification dated 19th April 2019 appointed Mr. Iqtidar Ahmed as MD, SMTA on deputation basis for a period of 6 months.</p> <p>SGA&CD vide notification dated 30th October 2019 extended Mr. Iqtidar Ahmed as MD, SMTA on deputation basis for a period of 6 months.</p> <p>The BoDs are requested to regularize appointment of Mr. Iqtidar Ahmed as Managing Director, SMTA</p>	<p><u>DECISION:</u> Engr. Mukhtar A. Sheikh Proposed regularization period of MD, SMTA which were confirmed by the Chairman, SMTA.</p> <p>Board confirmed the regularization period of Managing Director, SMTA.</p>
<p><u>AGENDA-IV:</u> <u>Recruitment Against the Vacant Posts of SMTA</u> The recruitment has been initiated against the various vacant posts of SMTA through third party testing service. The advertisement was published in 3 leading newspapers. For the purpose of achieving aforementioned objectives of SMTA, sustainable capacity building of SMTA is mandatory. At present, SMTA is working almost without any required technical expertise, therefore, relying on the services of consultants, the PMUs. Moreover, shortage of administrative staff has been creating hurdles in smooth functioning of the official business.</p> <p>Moreover, a tender had been floated for hiring the services of a testing firm/agency for recruitment against vacant posts in SMTA and contract has been awarded to Candidate Testing Service (CTS) through transparent lowest bid procedure.</p> <p>The BoDs are requested to grant Ex-Post facto approval for recruitment against vacant posts of SMTA.</p>	<p><u>DECISION:</u> The MD, SMTA briefed the members regarding the recruitment and informed the members that written test for various vacant posts will be conducted by the 3rd party in the month of February 2020.</p> <p>The Board granted the Ex-Post facto approval for recruitment against vacant posts of SMTA.</p>
<p><u>AGENDA-V:</u> <u>Submit Details of Yellow Line Project</u> Brief of Yellow Line BRTS- Karachi Urban Mobility Project with funding from the World Bank has been prepared by Director Infrastructure / Projects.</p>	MD, SMTA briefed the board members regarding BRT Yellow Line Project.
<p><u>AGENDA-VI:</u> <u>Hiring of the posts of Secretary of Board, Environment Specialist, Gender Specialist and Community Development specialist.</u> The posts were advertised in the leading newspapers in the month of February, 2019. A committee was constituted for the purpose of shortlisting of the candidates. However, in addition to the advertised posts, the World Bank mission has requested to hire three (3) more positions prior to project effectiveness which are a Social, Procurement / Contract Management And Financial Management Specialist. The aforementioned posts will be advertised in</p>	<p><u>DECISION:</u> MD, SMTA briefed the board members about World Bank Mission requirements to fulfil the mentioned below positions of Specialists. Additionally, Chairman SMTA insists to expedite the hiring process of Secretary Board to manage the board meetings and proceedings regularly as per SMTA Act.</p> <p>The board granted the approval for hiring of additional three (03) new posts i.e. Social,</p>

<p>leading newspapers. The BoDs are requested to approve the additional three (3) new posts to be hired.</p>	<p>Procurement / Contract Management And Financial Management Specialist.</p>
<p><u>AGENDA-VII:</u> <u>Formation of HR Policy</u> As per the advice received from the SGA&CD (Regulation Wing), SMTA is an autonomous body, whose employees are not civil servants as provided under section 32 of SMTA Act, 2014. SMTA is an autonomous body so far Project Management Coordination and Capacity Building (PMCCB) who is PDA consultant on BRT Red Line Project; they prepared HR Policy Manual for Sindh Mass Transit Authority (SMTA). The BoDs are requested herewith for review and consideration for HR Policy Manual.</p>	<p><u>DECISION:</u> Deferred to next board meeting.</p>
<p><u>AGENDA-VIII:</u> <u>TransKarachi</u> TRANSKARACHI – SMTA agreement received to SMTA to give mandate to implement, operate & maintain BRTS Red Line. The BoDs are requested to give approval of agreement between Transkarachi and SMTA</p>	<p><u>DECISION:</u> Managing Director briefed the board members about TransKarachi. Secretary briefed the same in more detail and said agreement between TransKarachi and SMTA has been propelled to Redline for to take corrective measures and make the required changes in the agreement. Furthermore, after essential changes it will be tabled before the BoDs for approval.</p>
<p><u>AGENDA-IX:</u> <u>SMTA Budget</u> Finance Department, GoS has already allocated funds amounting Rs. 153,870,000 as Single Line Budget for the office of SMTA, during current financial year 2019-2020 which is released quarterly. The BoDs are requested to approve budget & expenditure for smooth running of official business of SMTA</p>	<p><u>DECISION:</u> MD, SMTA briefed the board regarding Single Line SMTA Budget. Moreover Summary to Chief Minister, Sindh has already been moved regarding to enhance the budget for salaries of new-hiring of Sindh Mass Transit Authority. Subsequently, the budget details will be circulated to all board members for their review and information.</p>
<p><u>AGENDA-X:</u> <u>SMTA Office</u> SMTA office is located at DHA phase-5 Karachi, whose the rental lease agreement will expire on 29th February 2020 therefore SMTA requires official space. The BoDs are requested to give approval of rent for the current office and also the permission of hiring new premises for smooth functioning.</p>	<p><u>DECISION:</u> The Board approved the rent for the current office and also granted the permission to hire the new office space for SMTA office. Furthermore, the Chair assigned the task for looking new space for the SMTA office to Procurement Committee of SMTA Board. Vice Chairman, Pakistan Council of Architect & Town Planners himself will visit the office spaces and table the report before the board within 15 days with his recommendations about the suitable office space for Mass Transit Office.</p>

5. With no other agenda to consider, the meeting concluded with thanks to and from the Chair.





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**GOVERNMENT OF SINDH
SINDH MASS TRANSIT AUTHORITY
TRANSPORT & MASS TRANSIT
DEPARTMENT**

**MINUTES FOR THE 3RD MEETING OF THE SINDH MASS TRANSIT
AUTHORITY (SMTA) BOARD**

The third meeting of the Board of Directors (BoDs) Sindh Mass Transit Authority (the "SMTA") was held under the Chairmanship of the Honorable Minister, Transport & Mass Transit Department, Government of Sindh (the 'Minister, TMTD')/Chairman BoDs on Tuesday, 15th January, 2019, at 2.30 pm in the Committee Room No-1 Sindh Assembly Building, Govt. of Sindh, Karachi. The list of participants is attached.

The meeting started with recitation from the Holy Quran. The Chair welcomed the participants. However, he showed displeasure on non-representation of some members including Finance Department and other members and asked the MD to take up the matter by writing letter to the members to ensure their presence in person instead of sending their junior officers. He also asked MD to ensure that the in future Working Paper of the meeting is circulated at least 7 days before the meeting. The Chair then asked the MD to start the proceedings.

Agenda-I: Welcome to the new members of Board of Directors, SMTA

The Managing Director, SMTA welcomed Mr. Awais Qadir Shah Minister, Transport and Mass Transit Department for joining as new Chairman BoDs SMTA and Mr. Muhammad Akhtar Ghauri Secretary, Transport and Mass Transit Department as Vice Chairperson BoDs SMTA. The chair thanked him and asked to start the proceedings.

Agenda-II: Confirmation of the Minutes of 2nd Meeting of BoDs SMTA

The managing Director informed the forum that the Second meeting of BoDs was held on 16-05-2018 and referred the minutes of he said meeting for confirmation. The Chairmanship asked for any comments from the BoD members.

Mr. Arslan Shaikh, Mayor Sukkur, Municipal Corporation (SMC) expressed reservations on the formation of Transkarachi and remarked that the formation of a new Company in the presence of SMTA may create issues, therefore, instead of creating a new company for Karachi BRT Projects, we may strengthen SMTA to undertake the same.

Secretary, TMTD also seconded to the view of the Mayor. He pointed to the Section 6 of the SMTA Act which fully empowers the Authority to own, control, plan, maintain, monitor, develop, coordinate, implement, operate and regulate Mass Transit systems along with all land, infrastructure (including stations, depots, terminations, roads, paths, bridges, buildings), systems and ancillary matters with related thereto.

Mr. Waseem Akhtar, Mayor Karachi pointed out that the last meeting was also attended by ADB representatives, and the decision for establishing Transkarachi was accordingly taken. He, therefore, proposed to invite ADB representatives in the next BOD

meeting to listen to their view before taking any decision in the matter. After detail deliberation, the following decision was taken.

Decision: The Board decided to confirm the minutes of 2nd meeting of BoDs except the agenda No.2 which pertains to approval of TransKarachi, which was deferred till the next meeting of BoDs. The ADB representative would brief the Board regarding their point of view for the establishment of Transkarachi.

Agenda-III: Progress Review of SMTA.

The MD, SMTA gave update status of various projects and schemes undertaken by the SMTA. Engineer Mukhtiar Shaikh Vice Chairman Pakistan Engineering Council(PEC) enquired whether the Orange Line project will be completed by 31st March,2019.The MD replied that most of issues have been addressed and hopefully the infrastructure will be completed will be completed by the scheduled date, but the installation of lifts and escalators would be synchronized with Bus Operation and ITS components, as earlier installation of the same would create maintenance/security problems.

Regarding construction of boundary fencing along existing alignment of Karachi Circular Railway, the Chair informed the members that the fresh Bids have been invited for the purpose and the advertisement has been published in the newspapers on 10th January,2019. The Mayor Karachi enquired whether the KCR Project has been taken up in the CPEC. The MD apprised him that in 6th Joint Coordination Committee (JCC) meeting held on 29th December, 2016 at Beijing, China the Revival of KCR was agreed in principle and JCC instructed the Transport Joint Working Group (JWG) to workout proposals for implementation of KCR. Keeping in view, the GoS included a development scheme in ADP 2017-18 for construction of boundary fencing along the existing alignment of KCR for protection of Right of Way (RoW).

Decision: The Board observed that the completion of Abdul Sattar Edhi Line (Orange Line) must be ensured as per the agreed timeline.

Agenda- IV: Proposed Annual Development Program (ADP) Schemes F.Y-2019-20 for SMTA.

The MD SMTA apprised the members regarding new schemes proposed by SMTA in the Annual Development Program-2019-20.The chair asked him to explain all the schemes one by one and their justification. The Chief Transport and Communication pointed out that the plan period for the scheme PC-I "Construction of Abdul Sattar Edhi Line" (Orange line) infrastructure component was 14 months which has already been expired. He, therefore, suggested to process the matter for extension of plan period.

The Mayor Sukkur suggested that the funding for the scheme 'Development of Parking Facilities' may be enhanced to 750.00M instead of 500.00M.

Decision: All the new schemes of SMTA were approved. The chair asked the MD to review the cost estimates of each scheme before sending the same to Finance Department for consideration. As regards, Abdul Sattar Edhi Line, SMTA will take the matter to Planning & Development Board for extension of plan period.

Agenda-V: Approval/Ratification of SMTA Budget for the F.Y-(2018-19).

The MD apprised the forum that SMTA receives single Line Annual Budget amounting to Rs.153.9 Million. The head wise Budget has been prepared by the SMTA and to



be approved by the BoDs in terms of Section 15(b) of the SMTA Act-2014. He requested Board to approve the Budget Estimates of SMTA for the F.Y-2018-19. ①

Decision: The Board deferred the approval of BE-2018-19 with the advice to place all the financial matters before Finance and Audit Committee and submit findings of the same to the Board.

Agenda-VI: Technical issues pertaining to BRT Redline requiring Policy Decision on:

- i. Pavement Designs
- ii. Drainage
- iii. Power Source
- iv. Concept Design of Common Corridor

The Consultant Redline gave the presentation on the issues and after detailed deliberation following decision was taken.

Decision: The above issues pertaining to BRT Redline may be placed before the Technical Committee of BoDs SMTA for review and report.

Agenda-VII: Annual Increment for Contract Employees of SMTA

The MD informed the members that 38 employees were hired on contract basis in SMTC for a period of 03 years in the year 2016 and 2017. Subsequently, they were absorbed in SMTA vide S&GAD notification dated 8-02-2018. But since their appointment they have not been allowed any annual increment in the salary whereas the contract employees in all the departments of Government of Sindh are allowed annual increment in their salary package.

The MD recommended that all the contract employees of SMTA/Redline may be allowed an annual increment @ 10% in their gross salary. The Secretary, TMTD opined that only the employees coming under the purview of Sindh Civil Servants Act, 1973 are allowed increment in their salary. Since the SMTA employees are still not covered under the SCS Act, hence they are not entitled for such increment. The chair commented that he wanted to allow increment in the salary packages of contractual employees but the management may come up with clear stance regarding the policy of increment.

Decision: The Agenda of increment for the contract employees of SMTA/Orange Line was deferred by the Board with the advice to route the matter through Finance and Audit Committee along with the performance evaluation report in respect of each contract employee.

Agenda-VIII: Approval of Draft Recruitment Rules for SMTA Employees

MD informed the members that as per the requirement of the S&GAD that the Departments should frame recruitment rules of the employees before the advertisement of the posts. Accordingly the draft recruitment rules for the existing approved posts of SMTA has been framed and attached. He requested the members to approve the recruitment rules.

Decision: The recruitment rules to be reviewed by the Legal and HR committee of the BoDs



Agenda-IX: Approval of the posts of:

- i. Environment Specialist
- ii. Gender Specialist
- iii. Communication Specialist.

The MD informed the members that the SMTA intends to undertake BRT Yellow Line with the financial support of World Bank. The initial study includes environmental impact assessment and Gender Action Plan. The services of Communication Specialist are also required. It has also been recommended by the World Bank.

The Mayor Sukkur proposed to fill the position of Secretary SMTA Board at the earliest so as to undertake affair of the Board efficiently. The Chair endorsed the proposal.

Decision: The BoD approved the post of Environment Specialist, Gender Specialist, Communication Specialist and Secretary of the Board.

Agenda-X: Re-constitution of Committees of BoDs, SMTA

The MD informed the chair that as per Section 21 of the SMTA Act-2014 the five committees of BoDs were approved in the 1st meeting of BoDs, SMTA and issued vide this office Notification dated 4th September, 2018. The committees include.

- i. The Technical Committee
- ii. Legal and Human resource Committee
- iii. Finance and Audit Committee
- iv. Procurement Committee
- v. Risk Management and Environment Committee

Decision: The composition and ToRs of all five committees were ratified/confirmed except procurement committee which may consist of 07 members with the addition of following two members

- i) Mayor Sukkur
- ii) Vice Chairman Pakistan Engineering Council(PEC)


Agenda-XI: Transport and Mass Transit Complex in Karachi.

The MD apprised the chair that the Office of Transport and Mass Transit Department (TMTD) has extremely insufficient space to accommodate its staff. Moreover, SMTA office is also situated in the hired premises which is not sufficient even for the existing staff. The expansion of SMTA will require the premises of its own.

He proposed that a new building namely Transport and Mass Transit Complex in Karachi may be constructed at SRTC Depot at Garden where, Command and Control System of KIDCL is being constructed to meet the requirement of TMTD and SMTA.

Decision: The Board approved the proposal to construct Transport complex comprising offices of Secretariat, SMTA, Provincial Transport Authority (PTA), Regional Transport Authority (PTA), all Project Directors, I.T, Public Complaint Centre etc.

The meeting ended with a vote of thanks to and from the Chair.


18/9/2018